



Town of Parachute | City of Rifle | Town of Silt | Town of New Castle | City of Glenwood Springs | Town of Carbondale
Garfield County | Garfield County Public Library District | Roaring Fork Transportation Authority
Colorado Department of Local Affairs | Governor's Energy Office

Meeting Minutes

Wednesday, March 11, 1:07 to 2:51 p.m.,
Garfield County Administration Building, 108 8th St., Glenwood Springs

Board members present:

Garfield County: Ed Green
Garfield Library District: Amelia Shelley
Parachute: Judi Hayward
Rifle: Keith Lambert
Silt: Meredith Robinson
New Castle: Greg Russi
Glenwood Springs: Shelley Kaup; David Sturges, alternate
Carbondale: Michael Hassig
RFTA: Ed Cortez

Board members not present:

none

Others attending:

Garfield County: Jim Rada, environmental health manager; Lisa Dawson, finance director;
Bob Prendergast, finance officer; Matt Anderson, contracts administrator
Parachute: Juanita Williams, trustee
Rifle: Mike Braaten, energy coordinator
CLEER: Alice Laird, Heather McGregor, staff
Media: Victoria Foley, KAJX
General public: Steve Coley; Dan Richardson, SGM; Katharine Rushton, Sol Energy

Next meeting

Wednesday, April 8, 2009, 1-3 p.m.,
Garfield County Human Services Building, 195 W. 14th St., Rifle

Action and discussion

Approval of minutes from Feb. 11, 2009, meeting: Moved by Shelley Kaup, seconded by Meredith Robinson, no discussion, motion passed unanimously.

Public comments: none

Board member comments:

- Shelley Kaup reported that the Glenwood Springs City Council approved the Energy and Climate Action Plan as an advisory document on March 5. In addition, the council approved a set of energy and climate targets.
- Judi Hayward introduced Juanita Williams, a member of the Parachute Board of Trustees. Judi said the Parachute board will be appointing Juanita as its new alternate member to the Advisory Board, replacing Town Administrator Robert Knight.

Garfield County report: Jim Rada

- The New Energy Communities Initiative contract between the Colorado Department of Local Affairs and Garfield County is fully executed and has been recorded.
- Purchase order contracts between the Governor's Energy Office and Garfield County for the Glenwood solar rebates, Insulate Colorado and Energy Star New Homes programs have been fully executed.
- The IGA between Glenwood Springs and Garfield County has been fully executed, and the IGA between Carbondale and Garfield County has been signed.
- IGAs for the other partner entities are being circulated, with the goal of having all of them executed by early April.

RFP update: Matt Anderson

- The proposed RFP was sent out to Advisory Board members, and a vote to recommend approval was requested. RFTA board member Ed Cortez did not receive the mailing, and objected to taking a vote at this meeting. Matt is also seeking input on the evaluation criteria within the RFP.
- The current draft of the RFP will be sent out to all Advisory Board members immediately. Comments are due back to Matt by Monday, March 16. Garfield County will convene the selection committee by March 18 to finalize the RFP. A final document will be sent out to the Advisory Board, with e-mail polling to occur on March 19.
- Ed Green noted that the RFP can be issued once it's ready. Matt said he planned to issue the RFP by the end of March, and hoped to award the contract by the end of May.

Program updates: Alice Laird

- Alice summarized issues related to pursuit of a Clean Energy Finance District in time for the November election. She will present a white paper at the April 8 meeting to explain the finance district, report on the pilot program under way in Boulder County, set out the known pros and cons, and lay out the timeline for a November ballot issue.
- Alice presented a memo that proposed forming a single Clean Energy Financing and Technology Committee, rather than two committees as previously discussed. She

identified potential members from many sectors, including banks, investors, utilities, energy nonprofits, local government, state and federal agencies, and citizens at large. The group will meet to discuss the G-NECI's proposed PV arrays and the Garfield 1 Megawatt Campaign, bringing a recommendation to the Advisory Board in May.

Motion to approve purpose and proposed composition of committee by Keith Lambert, seconded by Amelia Shelley, passes unanimously. Ed Cortez and Shelley Kaup volunteered to serve on the committee.

- Alice sought guidance from the board on the Greening Government energy audit and efficiency upgrades program. Performance contracting is being promoted by GEO, but may not be the preferred approach for some G-NECI partners. DOLA money could be used to buy down the cost of energy audits for G-NECI partners that want to self-finance their efficiency upgrades. Chairman Hassig recommended separate conversations with each partner entity to assess needs and financial capacity.
- Alice reported on conversations with Good Steward Software, maker of the state-recommended EnergyCAP online tracking system. Good Steward has offered to provide a pilot installation for the Town of Carbondale and Re-1 schools in Carbondale at no cost. This project is aimed at licensing the EnergyCAP system for all G-NECI partner entities.

Program updates: Heather McGregor

- The Glenwood solar rebates lottery was held on Feb. 25 and resulted in eight winners, three in the business category and five in the residential category. Two residential winners declined, two residential waiting list households also declined. All slots are now filled. The CORE rebates will be offered at \$1 a watt for participants in this program.
- The work for website technical development and artwork will likely cost more than \$10,000, and is thus required to go through Garfield County's RFP process. This will delay work on the technical side, but work can proceed on planning the structure of the site and gathering content. Advisory Board members agreed on a name for the site: Garfield New Energy, with Garfield Clean Energy as a back-up. The following people volunteered to serve on a website beta review team: Amelia Shelley, Jim Rada, Shelley Kaup, Greg Russi and Steve Coley.

Additional funding opportunities: Alice Laird

- The American Reinvestment and Recovery Act will bring \$130 million to Colorado for weatherization and other energy programs. GEO will be looking for shovel-ready programs to apply this funding.
- The U.S. Department of Agriculture has asked G-NECI to host a series local meetings so USDA staff can explain its grant and loan programs that can help fund energy efficiency and renewable energy projects for farms, ranches and small businesses. The workshops will be held on March 31 and on April 13 and 14.

Next meeting agenda:

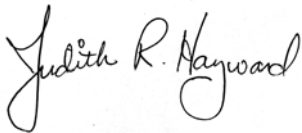
Other than regular housekeeping items, the majority of this meeting will focus on two topics:

- Presentation and discussion of the white paper on HB 1350 Clean Energy Finance District
- Progress on Greening Government actions by G-NECI partners

The meeting adjourned at 2:51 p.m.

These minutes were reviewed and approved by a vote of the Garfield New Energy Communities Initiative Advisory Board on April 8, 2009.

Signed by:

A handwritten signature in cursive script that reads "Judith R. Hayward". The signature is written in black ink on a white background.

Judith R. Hayward
Advisory Board Secretary